

Division of Building Safety

Strategic Plan

Our mission is to promote the health, safety and welfare of Idaho citizens by ensuring compliance with statewide building, electrical, energy conservation, HVAC, plumbing, and public works contractor licensing codes, standards and regulations and by fostering safe practices through training and information dissemination in logging and industrial safety.

Organization And Mission	Goals And Objectives	Performance Measures	Benchmark Target
<u>Building Bureau</u> Promotes health and safety by ensuring compliance with the most current building codes in state facilities, schools, prefabricated structures, and manufactured housing. Promotes safety in the logging industry through training and dissemination of information.	<ul style="list-style-type: none"> • Maintain/enhance productivity <ul style="list-style-type: none"> — Resolve automation problems • Improve customer service <ul style="list-style-type: none"> — Enhance use of the Internet — Standardize and streamline processes 	<ol style="list-style-type: none"> 1. Building plan reviews (# per FTP) 2. Modular bldg. permits & insignias (# per FTP) 3. Modular bldg. inspections (# per FTP) 4. HUD Mfg Home inspections (# per FTP) 5. Logging first aid class attendance 	<ol style="list-style-type: none"> 1. Modular – 250: Schools & State – 75. 2. 750 3. 450 4. 1910 5. 1740 per yr
<u>Operations</u> <u>Electrical, HVAC, & Plumbing Bureaus</u> Promote health and safety by ensuring compliance with the most current industry codes and by establishing and enforcing standards for installations. <u>Public Works Contractor Licensing and Industrial Safety Bureau</u> Ensures bidders on public works contracts are qualified under Idaho law and promotes health and safety by ensuring compliance with the most current codes and standards on elevators and boilers.	<ul style="list-style-type: none"> • Maintain/enhance productivity <ul style="list-style-type: none"> — Resolve automation problems — Pilot contract inspectors — Increase fleet mpg — Reduce mileage per inspection — Increase elevator registrations • Improve customer service <ul style="list-style-type: none"> — Reduce response time for inspections — Enhance use of the Internet — Standardize and streamline processes • Gain unified support from the trade boards to work towards a more efficient way of doing business 	<ol style="list-style-type: none"> 1. Inspections (# per FTP) 2. Permits finalized (# per FTP) 3. Correction notice processing time 4. Notices of violation processing time 5. Mileage per inspection 6. Response time for inspections 7. Public works licenses issued per FTP 8. Public works license issuance 9. Elevator inspections per FTP 10. Registered elevators 11. Public building safety inspections 12. Services on internet 	<ol style="list-style-type: none"> 1. 2,500 2. 1,250 3. Next day 4. Next day 5. Reduce 5% per yr 6. 50% within 24 hrs; 90% within 48 hrs 7. 5% increase per yr 8. 1 week 9. 5% increase per yr 10. 100% increase 11. 5% increase in inspections per FTP 12. Within 2 years -- Inspection requests, delivery to inspectors and status; 75% of applications and licenses
<u>Administration</u> <u>Fiscal, Human Resources, and Information Technology</u> Provides support for entire Division <u>Office Services Group</u> Provide responsive administrative and support services to the Electrical, HVAC and Plumbing Bureaus	<ul style="list-style-type: none"> • Maintain/enhance productivity <ul style="list-style-type: none"> — Resolve automation problems — Pilot contract inspectors — Increase support efficiency • Improve customer service <ul style="list-style-type: none"> — Enhance use of the Internet — Standardize and streamline processes 	<ol style="list-style-type: none"> 1. Registrations and licenses issued per FTP 2. Registration/License Process Time 3. Permits Issued per FTP 4. Administration positions as a % of Division FTP's 5. Deliver inspection requests to inspectors 6. Services on the Internet 	<ol style="list-style-type: none"> 1. 5% increase per yr 2. 1 week 3. 5% increase per yr 4. Maintain % of total FTP's 5. Within 4 hours 6. Within 2 years -- Inspection requests, delivery to inspectors and status; 75% of applications and licenses

External Factors – Growth or contraction in the construction industry is obviously beyond the control of the Division, but is the major factor in Division productivity. The Division will strive to use resources wisely while doing its utmost to protect the health and safety of Idaho citizens. The development and implementation of the new permitting/licensing software system, exploration of alternative inspection methods (contract inspectors) and more focus on process standardization and improved management practices will enhance DBS's ability to efficiently deliver services.